

2013

PROCEDURES, POLICIES AND GUIDELINES



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CHAPTER 1: ADMINISTRATION

100: MEETINGS AND COMMUNICATION

The WBC conducts two primary types of meetings; Physical Meetings (P—meetings) and Electronic Meetings (E-Meetings) as well as providing information via an informative web site.

101: PHYSICAL MEETINGS

(A) Meeting. The WBC shall meet at the World Championships and at other times mutually agreed upon by the Council

(B) Agenda. The Agenda for the WBC meeting shall be generally as follows:

- (1) Call to order by Chairperson
- (2) Establish quorum
- (3) Approval of the minutes of last meeting
- (4) Matters arising from the minutes
- (5) E-Meeting ballots
- (6) Confederation Member reports
- (7) Committee reports
- (8) Old business
- (9) Election of officers
- (10) New business
- (11) Set the date and location of the next meeting
- (12) Adjourn

(C) Submission of Agenda Items. Whenever possible agenda items shall be posted on the WBC Members' Forum to allow efficient management of Council business and permit members the time to engage with their constituencies. All items shall include:

- (1) **Item Heading.**
- (2) **Item Description.** Detail the purpose of the item, along with a general overview and any pertinent background information
- (3) **Balance Assessment.** When possible, list issues "for" and "against" implementing the proposed item.

(4) **Implementation Plan.** Provide a brief summary for the implementation of the proposal.

(5) **Cost of Implementation.** List any estimated costs (actual dollars), voluntary hours, or related considerations associated with implementing the proposal.

(6) **Submitted by.** Individuals submitting an item must provide their name.

(D) Submissions by Voting Delegates Only. Only voting WBC delegates are authorized to submit an agenda item to the WBC Secretary.

Note: Nonvoting WBC Delegates shall submit agenda items to their voting delegate(s).

(E) Voting Delegates. Each Confederation shall have a maximum of three voting delegates for a total of nine delegates on the WBC, of which one shall be elected as the Chair of the WBC. The Chairperson retains all delegate rights, including the right to make and second motions, except that the Chairperson shall vote last, but only to break a tie.

(F) Agenda Item Closing Date. The closing date for submitting items to appear on the agenda shall be the date specified on the Notice of Meeting issued by the WBC Secretary.

Note: The agenda items closing date shall be set by the Chairperson and is typically 30 days prior to the meeting.

102: ELECTRONIC MEETINGS

(A) Location and Time. The WBC shall maintain a dedicated Internet Forum for conducting ongoing E-meetings, which shall take place on that forum. Under exceptional circumstances the Chairperson may call a meeting via teleconference, videoconference or similar electronic medium approved by the Council.

(B) E- Meeting Requirements

(1) **Establishing a Quorum.** Since all members should be checking the WBC forum on a regular basis, the quorum is always assumed.

- (2) **Signing In.** The Council will maintain an attendance page on the forum. It is expected that all members will sign in on a regular basis (at least weekly) and acknowledge that they are cognizant of all Council discussions.
- (3) **Starting a New Topic.** All members, including honorary and reserve members, are allowed to start a new topic.
- (4) **Commenting on an Existing Topic.** All members, including honorary and reserve members, are allowed to comment on any topic.
- (5) **Motions.** Only voting members may make or second motions. (see 101 E re: voting members)
- (6) **Amendments.** Amendments to motions may be suggested by any member, including honorary and reserve members, but it is preferred that the main mover make any amendments.
- (7) **Discussion Period Before Second.** Discussions of a topic prior to it becoming a seconded motion may last as long as the members in the discussion wish.
- (8) **Discussion Period After Second.** Discussion of a topic after it has been seconded will be limited to 10 days unless an extension is determined to be necessary by the WBC Chair or Secretary. In certain circumstances the standard time frames for discussion and voting may be reduced in order to conclude urgent business. When this is required the WBC Chair or Secretary will advise the Council via e-mail of the revised time frame.
- (9) **Number of Topics.** The Council may simultaneously discuss as many topics as the Council feels necessary.
- (10) **Number of Motions.** The Council may have as many motions on the floor as the Council feels necessary.
- (11) **Voting.** The WBC Chairperson or Secretary shall close the discussion and the final vote shall be called on a Wednesday
 - (a) Voting shall end at midnight on the Sunday following the call of the vote.
 - (b) Votes may be cast at any time during the discussion period.
 - (c) Votes may be changed due to new information before midnight of the voting date.
 - (d) After the vote on a motion has been called, all votes cast are final.
 - (e) All voting members and reserve members are expected to vote on all ballots.
 - (f) The reserve member's vote will only be used if a voting member from their Confederation fails to vote.
- (12) **WBC Forum Ballot Page.** The motion, any amendments to the motion, the mover, the seconder and the vote progress will be available at all times on the WBC forum ballot page.

103: INTERNET POSTINGS

The WBC shall maintain a dedicated Internet website, www.WorldBarefootCouncil.com, for communication to all federations and to the general public. Upon approval, the following documents shall be published on the website.

- (1) World Barefoot Technical Rules.
- (2) WBC Byelaws.
- (3) Procedures, Policies, and Guidelines
- (4) World Ranking list.
- (5) WBC meeting minutes.
- (6) Agenda for the forthcoming P-meeting approximately 30 days before the meeting.
- (7) Pre-approved towboat list.
- (8) World Championship bulletins.
- (9) World Championship qualifying scores.
- (10) Dates and location of next World Championships
- (11) World Records
- (12) IWWF Barefoot Athlete of the Year Criteria and Annual Recipients.
- (13) History and Archived Documents of our Sport
- (14) Outstanding Service Award and Honorary WBC Membership requirements
- (15) Officials program information
- (16) Clinic information

- (17) Competition documents and worksheets
- (18) WBC Safety Manual

104: RULE BOOK AND PPG REVIEW DATES

The following are key dates when undertaking the annual review of the WBC Technical Rules and PPG.

- (1) 30 September (or WBC P-Meeting, whichever is later) = Last day for rule changes or amendments to the PPG.
- (2) 30 October = First draft of new Rule Book/ PPG issued for comment
- (3) 30 November = Final draft of new Rule Book/ PPG issued for comment and approval by WBC
- (4) 7 December = Last day for comment and approval by WBC
- (5) 14 December = New Rule Book /PPG issued to Federations.
- (6) 1 January = Effective date for new Rule Book and PPG.

CHAPTER 2: WBC RESPONSIBILITIES

201: WBC RESPONSIBILITIES

The WBC has three main functions (For a more detailed description please go to www.WorldBarefootCouncil.com/byelaws.php):

- (A) To represent Barefoot Waterskiing, promoting and defending its best interests worldwide.
- (B) Technical control of the sport of Barefoot Waterskiing.
- (C) Responsible for World Titled Barefoot Waterskiing events.

202: DELEGATE

Being a delegate to the WBC is an honor and a responsibility. Any candidates nominated for a seat on the WBC should be aware of and committed to fulfilling the following responsibilities.

(A) Duties. Delegates must:

- (1) Represent the WBC in a professional manner.
- (2) Uphold the byelaws and policies of the WBC and IWWF.
- (3) Be active on at least one committee.
- (4) Work together with other delegates to adopt and implement the WBC Four Year Plan.
- (5) Attend WBC meetings and be well prepared.
- (6) Assess and act upon all matters brought before the Council.
- (7) Communicate ideas and Confederation concerns to the Council.
- (8) Keep Confederation members informed of discussions and decision taken by the Council.
- (9) Keep up to date on the forum by logging on at least once weekly and participating in discussions.
- (10) Consult with your Confederation skiers regarding matters under discussion.
- (11) Advocate and serve as an ambassador of the sport within the delegates own Confederation.
- (12) Vote when a ballot is offered.
- (13) Attend World and Confederation Championships.
- (14) Appoint officials for the World Championships.
- (15) Complete allocated/volunteered tasks in a timely fashion and/or by due date.
- (16) Represent the WBC when necessary and as requested at events, forums, congress, etc.
- (17) Oversee the application of WBC Technical Rules.

(B) Financial Commitment. Delegates must be prepared to self-fund the cost involved as a delegate. Notable costs include but are not limited to:

- (1) Contribution of approximately 80 percent toward the cost of travel to World Championships (about 20 percent is reimbursed by IWWF).
- (2) Purchase of official IWWF clothing.
- (3) All costs associated with attending and participating in Confederation, Federation and local events.
- (4) All communications costs.
- (5) All costs associated with meetings not held at World Championships.

(C) Time Commitment

- (1) Attendance at biennial World Barefoot Championships (10 days plus travel).
- (2) Day to day tasks (minimum of four hours per week).

203: WBC DELEGATE SKILL SET

Any candidates nominated for a seat on the WBC should possess the following skill sets:

- (1) Passion, commitment, and dedication for the sport.
- (2) A team player that is also capable of working individually.

- (3) Ability to be led or to lead, as the situation requires.
- (4) An overall knowledge of the sport, its Technical Rules and Procedures, Policies and Guidelines (PPG)
- (5) Willingness to learn.
- (6) Good communication skills both verbal and written.
- (7) A good listener who is respectful of fellow delegates' opinions and views.
- (8) Open-mindedness and objectivity.
- (9) Ability to look at the sport for the good of all and consider the big picture.
- (10) Ability to represent all levels within the sport.
- (11) Experience in the sport at National and International level is essential.
- (12) Connections to other International Sport Federations is highly desirable.
- (13) International business network and connections to the media is also highly desirable.

204: CHAIRPERSON

(A) Position, Purpose and Objectives.

- (1) Manage and maintain a cohesive and cooperative World Barefoot Council.
- (2) Provide active representation to the IWWF Board in all matters affecting the sport of Barefoot Water Skiing.
- (3) Foster the growth of the sport of Barefoot Water Skiing via the Confederations.
- (4) Oversee and monitor the staging of the Biennial World Barefoot Championships

(B) Key Relationships.

- (1) IWWF President and Board.
- (2) WBC Delegates.
- (3) Confederation Barefoot Chairs.
- (4) Federation Presidents.

(C) Job Context and Operating Environment.

The Chair will operate at an appropriate level of authority in guiding the WBC to achieve the best outcomes for the sport considering the different cultures, demographics and resources involved. They shall promote the highest standard of governance and ensure compliance to the organization's

byelaws, Technical Rules, and Procedures, Policies and Guidelines.

(D) Key Accountabilities.

- (1) Attendance at IWWF Board Meetings.
- (2) Preparation and submission of reports as and when requested.
- (3) Chair and conduct World Barefoot Council meetings.
- (4) Facilitate discussion and decision making via the WBC Forum.
- (5) Facilitate gaining host Federations for World Championships.
- (6) Increase participation in the sport of Barefoot Water Skiing.

(E) Skills, Knowledge and Experience required in the following areas:

- (1) The sport of Barefoot Waterskiing.
- (2) IWWF Administration structure and relationships.
- (3) The organization's Byelaws, Technical Rules, and Procedures, Policies, and Guidelines.
- (4) Strong track record in managing a diverse range of personnel and proven ability in organizing available resources to achieve the organization's key objectives.
- (5) Ability to prepare and implement strategic plans.
- (6) Well-developed negotiation skills.
- (7) Ability to delegate tasks and monitor progress to achieve agreed outcomes.
- (8) Superior resource management skills.

(F) Personal Attributes.

- (1) High level of self-motivation, determination, and attention to detail.
- (2) Superior communication skills at all levels.
- (3) Ability to operate in high-pressure situations (e.g. responding to requests from IWWF Board or office, managing conflicts at a World Championship or WBC meeting).
- (4) Ability to liaise with a wide range of people. (e.g. IWWF Board, Government Dignitaries, Company Executives, Sport Officials, and Athletes).

- (5) Well-rounded reasoning and decision-making skills.
- (6) Ability to influence outcomes and develop a trusting rapport with key stakeholders.
- (7) Have a vision to set the direction the sport should follow.

(G) Financial Commitment

- (1) Contribution of approximately 80 percent toward the cost of travel to World Championships (about 20 percent is reimbursed by IWWF).
- (2) Contribution of 30 percent toward the cost of travel to IWWF EB meetings and pay all accommodations, meals and other costs (IWWF will only reimburse 70 percent of the travel costs).
- (3) Purchase of official IWWF clothing.
- (4) All costs associated with attending and participating in Confederation, Federation and local events.
- (5) All costs associated with meetings not held at World Championships.

(H) Time Commitment.

- (1) Attendance at annual IWWF Board meeting (two to three days).
- (2) Attendance at biennial World Barefoot Championships (ten days plus two days travel).
- (3) Day to day tasks (minimum of 15 hours per week).

205: SECRETARY

The key role of the WBC secretary is to provide support to the Chairperson in the day-to-day operation of the Council. Specific tasks include but are not limited to:

- (A) Recording Officer.** The secretary is the Recording Officer of the WBC and shall record and keep the minutes of the meetings of the WBC and is the custodian of its records.
- (B) Season Calendar.** A calendar for the ensuing season shall be finalized 14 days after the WBC meeting and promulgated to all Confederation Barefoot Chairs.

(C) Deputy Chairperson. Perform the duties or exercise the powers of the Chair during the absence and/or disability of the Chairperson. When deputizing, the Secretary shall have all the powers and be subject to all the responsibilities hereby given to or imposed upon the Chairperson.

(D) Delegated Duties. The Chairperson may delegate the responsibility for the calling for a vote and the issuing of a ballot to the WBC Secretary. Should the Chairperson not issue a ballot at the end of the discussion period, the WBC Secretary shall issue the ballot.

(E) Notifications and Postings. Issue formal notifications to Confederations of all decisions made by the Council via postings on the WBC Forum and the official website, www.WorldBarefootCouncil.com.

(F) WBC Agenda. Promulgate the WBC agenda no less than 21 days in advance of the meeting.

(G) Official WBC Correspondence. Responsible for management of all official correspondence of the WBC, including distribution of reports presented to the Council.

(H) WBC Forum. Assist the Chairperson in moderation the WBC Forum.

(I) Financial Commitment

- (1) Contribution of approximately 80 percent toward the cost of travel to World Championships (about 20 percent is reimbursed by IWWF).
- (2) Purchase of official IWWF clothing.
- (3) Pay all costs associated with attending and participating in Confederation, Federation and local events.
- (4) All costs associated with meetings not held at World Championships.

(J) Time Commitment.

- (1) Attendance at biennial World Barefoot Championships (ten days plus two days travel).
- (2) Day to day tasks (minimum of 10 hours per week).

CHAPTER 3: COMMITTEES

301: GENERAL

- (A) **Appointments.** The WBC Chairperson shall appoint the Chair of each committee. The Committee Chair shall enlist additional committee members from within the WBC or from suitable resources outside the Council who have special skills that are relevant to the committee purpose and objectives.
- (B) **Authority.** The Committee Chair will operate at an appropriate level of authority in guiding fellow committee members to achieve the listed objectives of the committee within designated time frames, and will make certain the highest standard of governance is provided in ensuring compliance to the sports Byelaws, Technical Rules, and Procedures, Policies and Guidelines.
- (C) **Committee Communication.** The use of the WBC Committee Sub-forum is highly recommended for committee discussions and maintaining a record of all committee work. The WBC Forum Administrator should be advised of all committee members so as to allow them access to the Committee Sub-forum.

302: RULES COMMITTEE

(A) **Committee Purpose and Objectives.**

- (1) To develop and maintain the WBC Technical Rules.
- (2) To facilitate the drafting, approval and promulgation of any new technical rule or amendment of an existing rule relating to the sport of Barefoot Waterskiing.
- (3) To regularly review existing rules with the intent to improve the overall rules governing the sport and to provide clearer and more easily understood rules that will lead to improved and consistent judging outcomes.

(B) **Committee Composition.**

- (1) One member from each Confederation.
- (2) Additional members as required.

- (3) Ideally, members shall have had previous experience and knowledge of the technical rules and be prepared to be creative in developing new rules or amending existing rules to achieve a clearer understanding of the rules of competition and in turn assist the overall development and improvement of the sport.
- (4) Members should be willing to personally trial new ideas and innovations so as to test the viability and benefits of new ideas.

(C) **Key Relationships.**

- (1) **WBC.**
- (2) **Federations.**
- (3) **Skiers and Officials.**
- (4) **Systems and Technology Committee.**
- (5) **Confederation Rule Committees.**

(D) **Responsibilities**

- (1) Draft any new Technical Rules at the direction of the WBC.
- (2) Update the Technical Rules and present to the WBC for approval.
- (3) Provide advisement to the WBC on matters relating to the technical activities of the sport.
- (4) Gather opinions from skiers and officials regarding methods to improve the sport and make tournaments more competitive and fair for all competitors.
- (5) Monitor any new rules and the impact they have on the sport as well as any interplay with the other rules that apply to that area of the sport.
- (6) Work with the Systems and Technology Committee in developing new technologies and incorporate them into the Rule Book.

- (E) **Status Quo.** Rules Committee members are encouraged to debate any rule changes and to question all existing rules in search of better methods. They shall preserve status quo only when it is the best method available.

303: ADMINISTRATION COMMITTEE

(A) Committee Purpose and Objectives.

- (1) To develop and maintain WBC Byelaws and WBC Procedures, Policies and Guidelines (PPG).
- (2) To facilitate the drafting (or redrafting), approval and promulgation of any new, amended or existing Byelaw and Policy, Procedure or Guideline (PPG) relating to the operation of the WBC and the sport of Barefoot Waterskiing.

(B) Committee Composition.

- (1) The Secretary of the WBC is an automatic appointment to the Administration Committee.
- (2) Minimum one other Council member.

(C) Key Relationships.

- (1) **WBC.**
- (2) **IWWF Secretary General.**

(D) Responsibilities.

- (1) To draft any new Byelaw, Policy, Procedure or Guideline at the direction of the WBC.
- (2) To update the Byelaws and PPG and present to the WBC for approval.
- (3) To provide advisement to the WBC on matters relating to administration of the sport.

- (2) AOTY Selection Committee as appointed by the WBC Chairperson

(C) Key Relationships.

- (1) **WBC.**
- (2) **Confederations.**
- (3) **Federations.**

(D) Responsibilities.

- (1) To liaise with all Confederations and Federations regarding the submission of suitable nominations for the respective awards.
- (2) To review submitted nominations to ensure they meet the criteria listed in the respective policies (refer to 401 and 402 of the PPG). When information is missing or is incomplete, they shall liaise with the nominator to address the shortcomings where possible.
- (3) The committee is to ensure the final nomination document presented to the WBC for consideration is appropriately prepared and professional in appearance in order to do justice to the nominee of the award.
- (4) To post nomination forms on the WBC Forum for final consideration by the WBC.
- (5) To procure suitable award plaques to be presented to the recipients.
- (6) To maintain an Honor Board of the Award Recipients to be held by the WBC/IWWF.
- (7) To oversee and manage the awards presentations at each World Championship or other appropriate event.
- (8) To address issues within the awards program and processes that may arise from time to time.
- (9) To maintain a listing of recipients with appropriate recognition information on the website.
- (10) To ensure current criteria and nomination forms are posted on the website.

(E) AOTY Selection Committee

- (1) The WBC Chairperson shall appoint on an as needed basis a selection committee to choose the male and female IWWF Barefoot Athletes of the Year from the nominees submitted to the Selection Committee by the WBC Chairperson.

304: AWARDS COMMITTEE

(A) Committee Purpose and Objectives.

- (1) To facilitate the receipt and processing of all nominations submitted to the WBC for consideration regarding the Outstanding Service Award, Honorary WBC Member status and Athlete Of The Year Award (AOTY).
- (2) To ensure that there is a systemic identification, selection, and approval process for worthy candidates.
- (3) To fully scrutinize all nominations received to ensure that they meet the criteria listed in the pertinent policies.

(B) Committee Composition.

- (1) One member from each Confederation (Preferred).

305: RECORDS REVIEW COMMITTEE

(A) Committee Purpose and Objectives.

- (1) To facilitate the efficient processing of all Record Applications received by the WBC within the required time frames.
- (2) To liaise with key stakeholders regarding the outcome of the record submission.

(B) Committee Composition.

- (1) There shall be one member from each of the three Confederations. These individuals will be solicited and designated by the WBC.
- (2) Members shall be deemed qualified if they are currently Level 1 officials and have substantial experience.

(C) Key Relationships

- (1) **WBC.**
- (2) **Confederations.**
- (3) **Federations.**
- (4) **Chief Judges and Homologators of events.**
- (5) **Record Applicant(s).**

(D) Responsibilities

- (1) To receive the required documentation and media, review the validity of the submission and render a decision on the submission.
- (2) To inform the key stakeholders and applicant(s) of the outcome.
- (3) To ensure compliance of the procedure for submitting a Record Application contained in Rule 17 of the WBC Technical Rules.
- (4) To be available to review any records that are submitted to the committee within the required time frame as set out in the WBC Technical Rules.
- (5) To review submissions and submit findings promptly, taking into account that the entire process has a maximum time of 30 days from receipt of a record submission to the final decision. NOTE: Committee members in undertaking their individual assessments are required to closely liaise with each other to ensure the above time-frames are achieved.

- (6) To ensure that the applicant receives notification and certificates in a timely manner and at an appropriate venue.
- (7) To order Record Certificates from the IWWF head office.
- (8) To ensure the IWWF President and WBC Chairperson sign the certificates.
- (9) To issue an updated list of the World Records to the WBC website manager as the list changes.
- (10) To archive all documentation and media for all approved record submissions.
- (11) The Chair of the committee shall act as Custodian of the World Record Archives consisting of all documentation and media related to each claim.

Note: This is a year round responsibility.

306: SYSTEMS AND TECHNOLOGY

(A) Committee Purpose and Objectives.

- (1) To assess ways and means of implementing new systems and/or technologies into the sport that may aid administrators, officials, coaches and athletes to further grow and develop the sport.

(B) Committee Composition & Attributes

- (1) One member from each of the three Confederations (ideal).
- (2) Members should have a level of expertise in systems and/or technology that can be used in achieving the committee objectives and purpose.

(C) Key Relationships

- (1) **WBC.**
- (2) **Confederations.**
- (3) **Federations.**
- (4) **Officials.**

(D) Responsibilities.

- (1) To investigate, develop, test and monitor the implementation of new ideas, materials, products, innovations etc. that may help the advancement of the sport across all areas. (Administration, officials, coaches and athletes.)
 - (a) Ongoing enhancement of the scoring program.
 - (b) Assess the possible implementation of video judging and develop the required systems and technology to achieve this objective.
 - (c) Review towing devices: Sky Pole etc.
 - (d) Video capture timing.
 - (e) Tow boat speed control devices
 - (f) Instant scoring
- (2) To assess the viability of implementing new events as a means of growing the sport.
- (3) Develop an overall training/teaching program for coaches, officials and athletes.
 - (a) Facilitate the implementation of approved programs in consultation with the IWWF and developing and/or developed Federations.
- (4) Create innovative ways to promote the sport internationally including new events or competitions, e.g. World Cup, Free Style.

307: DEVELOPMENT AND PROMOTION

(A) Committee Purpose and Objectives.

- (1) To increase the level of participation in the sport of Barefoot Waterskiing, both in the number of Federations actively competing at World Championships and the number of skiers within the respective Federations.

(B) Committee Composition & Attributes.

- (1) One member from each of the three Confederations (ideal).
- (2) Members should have a level of expertise in developing programs that can be used in achieving the committee objectives and purpose.

(C) Key Relationships.

- (1) **IWWF.**
- (2) **WBC Officials Committee.**
- (3) **Confederations.**
- (4) **Federations.**
- (5) **International Coaches.**

(D) Responsibilities.

- (1) To develop and monitor the implementation of programs that will retain existing and gain new participants and new Federations in the sport.

308: OFFICIALS

(A) Committee Purpose and Objectives.

- (1) To develop an International Standard for education, testing, tracking and advancing officials to increase both the number and skill levels of Barefoot Officials throughout the Federations.

(B) Committee Composition & Attributes.

- (1) One member from each of the three Confederations (ideal).
- (2) Members should have previous experience as an official and preferably hold a current Level 1 rating as an official.

(C) Key Relationships.

- (1) **WBC.**
- (2) **Federations.**
- (3) **Confederations.**
- (4) **Officials.**

(D) Responsibilities.

- (1) To develop training material—manuals, videos and other aides, that can be used by Federations to distribute to their officials as a means of improving skill sets and for recruiting new officials,
- (2) To implement and manage officials testing.
 - (a) Prepare officials exams and testing procedures. (e.g. On-line written & video testing)
 - (b) Oversee and manage the outcomes of officials testing at an international level.
 - (c) Facilitate international seminars.

- (d) Train and approve clinic instructors and practical test assayers
- (3) Review both “on” water and “off” water dress standards for officials.
- (4) To maintain a worldwide data base of all officials and a listing of the requirements met or needed for upgrade and/or maintenance for each of those officials accreditation.

309: SAFETY

(A) Committee Purpose and Objectives.

- (1) To maintain and update the WBC Safety Manual and to ensure the safety practices set forth are promulgated worldwide.

(B) Committee Composition & Attributes.

- (1) One member from each of the three Confederations (ideal).
- (2) Members should have performed the duties of a Safety Officer at a National or International event and possess knowledge of First Aid, CPR and in-water rescue techniques (ideal).

(C) Key Relationships.

- (1) **WBC.**
- (2) **Confederations.**
- (3) **Federations.**
- (4) **Medical Staff.**

(D) Responsibilities.

- (1) To maintain and update the WBC Safety Manual.
- (2) To develop additional training materials such as a manual, videos, risk management plan templates and aids relating to safety that can be used by Federations to distribute to any organization responsible for staging a Barefoot Waterski competition.
- (3) Facilitate the transfer of knowledge and information to Federations regarding the safe practices of in-water rescue.
- (4) Conduct Safety Training Clinics

310: HISTORY AND ARCHIVES

(A) Committee Purpose and Objectives.

- (1) To collate and maintain a record of the sport's history.
- (2) To facilitate the safekeeping of items of interest for future generations to observe.

(B) Committee Composition & Attributes.

- (1) One member from each of the three Confederations (ideal).
- (2) Members who have a passion for recording the sport's history should be actively recruited.

(C) Key Relationships.

- (1) **WBC.**
- (2) **Federations.**
- (3) **Confederations.**
- (4) **Barefoot Enthusiasts.**

(D) Responsibilities.

- (1) To collect, collate and store materials that record the activities of the sport through the years as well as to display collected material at designated events (e.g. World Championships).
 - (a) Meeting Minutes.
 - (b) World Championships/World Games videos, programs and posters.
 - (c) World Records applications and videos.
 - (d) Photos from international events.
 - (e) Magazine articles of international interest.
 - (f) Any materials of international interest that can be suitably stored which relate to the sport of Barefoot Water Skiing.
- (2) To investigate suitable means of electronically recording and displaying the collected material.

CHAPTER 4: RANKINGS LISTS

401: RANKINGS LIST COMMITTEE

The Rankings List Committee (RLC) shall be responsible for developing and maintaining a worldwide ranking of each competitor's best results from all competitions that meet the WBC Rankings List requirements set forth in the WBC Technical Rule Book and providing this list on the required dates to the WBC Secretary or web site manager for publication on www.WorldBarefootCouncil.com.

402: EVENT AND OVERALL

World Rankings Lists for Jump, Slalom, Tricks and Overall shall be compiled annually by the WBC for all competitors competing in Rankings List (RL) or Record Capability (RC) homologated tournaments sanctioned by affiliated Federations. The World Rankings List shall be for the following divisions:

- (A) **Juniors (Boys and Girls).** The competitors shall be under 17 years of age at midnight on December 31 of the year preceding the year (or valid date) of the Rankings List.
- (B) **Open (Men and Women).** Any age skier, including Juniors and Seniors.
- (C) **Seniors (Gentlemen and Ladies).** The competitors shall be 35 years of age or older at midnight on December 31 of the year preceding the year (or valid date) of the Rankings List.

403: CONFEDERATION RANKING LIST DATA

- (A) **Accredited Tournaments.** Scores achieved at RL or RC homologated tournaments are eligible for inclusion in the World Rankings List.
- (B) **Submissions Deadline.** January 7. Scores achieved at accredited tournaments during the previous calendar year from the PA, EA and AAO Confederations shall be submitted via e-mail to the WBC Rankings List Custodian by this date.

Note: Scores achieved at accredited tournaments must be submitted to the Confederation Rankings List Officer within three weeks following the tournament. Scores received outside this time frame will not be included in the Confederation and World Rankings Lists.

- (C) **Submissions Format.** All homologated tournament results shall be sent to the WBC Rankings List Custodian via the World Scoring Program or other approved electronic media.

404: WORLD RANKINGS LIST DATA

The three Confederation Ranking Lists shall be merged to create a World Ranking List for each Event (Jump, Slalom and Tricks) and Overall for all Divisions (Junior, Open and Senior).

405: SKIER EVENT RANKING

Skier Event Ranking is based on comparing each skier with the highest event score. The highest Jump, Slalom or Trick scores are compared to all other skier scores in that event using the following formula:

$$\text{Event Overall Points} = \frac{\text{Skier's event score} \times 1000}{\text{Top skier event score}}$$

406: SKIER OVERALL RANKING

Skier Overall Ranking is based on the sum of the event overall points derived from performances in Jump, Slalom and Tricks. A positive score is not required in all events for overall rankings.

407: PRELIMINARY WORLD RANKINGS LIST

The preliminary World Rankings List approved by the WBC Ranking List Committee shall be submitted to the WBC no later than January 14 of each year.

408: CORRECTIONS TO PRELIMINARY WORLD RANKINGS LIST

Confederations shall review the published World Rankings List at www.WorldBarefootCouncil.com. Errors or corrections shall be submitted via e-mail to the respective Confederation Ranking List Officer with a "cc" to the WBC Rankings List Custodian by February 1 of each year.

409: FINAL WORLD RANKINGS LIST

The Final World Rankings List containing all corrections submitted by February 1 of each year shall be published on www.WorldBarefootCouncil.com no later than March 1 of each year.

410: RANKINGS SCORES OBTAINED IN A FOREIGN FEDERATION

When a skier competes in a foreign federation, that skier must request the Chief Judge of the competition or an authorized official of the host Federation to provide the skier with a signed affidavit detailing the competitor's performance for the tournament at the completion of the competition. The skier is to forward these results to his/her home Federation and/or Confederation Rankings Officer within three (3) weeks following the tournament.

CHAPTER 5: AWARDS

501: WBC OUTSTANDING SERVICE AWARD

- (A) **Award Criteria.** This award is given whenever a qualified candidate has been recognized by the WBC as having contributed to the sport of Barefoot waterskiing for at least 20 years at the international level. The recipient of the award is someone who has distinguished himself/herself above and beyond all other individuals in serving the sport. (It is not given merely for time served.)
- (B) **Nominations.** A resume detailing the individual's achievements may be presented to the Awards Committee Chair by any WBC Member. Nomination forms can be found at www.WorldBarefootCouncil.com on the Awards page. Nominations should convey specific examples of how the nominee personifies the criteria and spirit of the award such as:
- (1) How has the nominee contributed time, resources and abilities to the sport of Barefooting consistent with the title "Outstanding Service Award"?
 - (2) How has the nominee avidly supported WBC tournaments and other programs as a participant, administrator, official or fundraiser?
- (C) **Submission Deadline.** The WBC Awards Committee will review the nominations received and make their recommendation(s) to the WBC by the date specified by the WBC Chairperson.
- (D) **Approval.** A simple majority of the Council shall approve the nomination.
- (E) **Award Presentation.** The recipients of this award shall be recognized at the Award Banquet of the World Championships. (The award shall be announced at the banquet even if the recipient cannot be present.)

502: HONORARY WBC MEMBER

- (A) **Recognition.** An individual who has distinguished himself/herself through his/her dedicated and diligent service to the Council may be recognized as an "Honorary WBC Member". An individual is eligible for nomination for Honorary WBC Membership upon retirement from the WBC after having served in any of the following capacities on the Council:
- (1) Ten years as a voting delegate.
 - (2) Seven years as a voting delegate with three years as Chair of a committee(s).
 - (3) Seven years as a voting delegate with one full term as the WBC Chair.
- (B) **Nominations.** Nominations for this position are to be presented to the Council in the form of a resume outlining the capacities and the time period during which the nominee undertook the listed positions. Nomination forms can be found at www.WorldBarefootCouncil.com on the Awards page.
- (C) **Approval.** A simple majority of the Council shall approve the nomination.
- (D) **Award Presentation.** The WBC Chair shall send a letter of acceptance to all new honorary members once they have been approved. The Honorary Member's name shall be added to the Official World Barefoot council "Honor Board" which will be displayed at every World Championships. Recognition shall be given at the next World Championships.

502: IWWF BAREFOOT ATHLETE OF THE YEAR AWARD (MALE AND FEMALE)

- (A) **Award description.** There are two (2) awards—IWWF Male Barefoot Athlete of the Year and IWWF Female Barefoot Athlete of the Year. The award is based solely on accomplishments from the season ending in the calendar year for which the award is dated and is for recognition of tournament performances only. The award will recognize international performances over national performances.

- (B) Eligibility.** Performances, standing lists and records must be from the current year. No junior tournament results, records or standings lists are eligible. The award is based solely on athletic performance. The following achievements are eligible for Barefoot Athlete of the Year consideration:
- (1) World Records Set.
 - (2) World Championships Performance (top 5 only).
 - (3) Confederation Championships Performance (top 5 only).
 - (4) World Cup Final Standing (top 5 only).
 - (5) World Cup Performance (top 5 only).
 - (6) Major International Event performance (top 5 only).
 - (7) World Games, Continental Games and other Multi-sport games (top 5 only).
 - (8) World Ranking List Placement (top 10 only).
 - (9) Elite Ranking List Placement (top 10 only).
- (C) Nomination.**
- (1) Any member in good standing of any National Barefoot Federation may nominate any athlete for the award.
 - (2) Nomination deadline. Nominations must be received by the Chairperson or the Secretary of the World Barefoot Council by a deadline which will be announced each year. There will be absolutely no assessment of nominations received after that date. Nomination forms for the current year can be found on the website at www.WorldBarefootCouncil.com under "Awards".
- (D) Selection Deadline.** The WBC AOTY Selection Committee will review the nominations received and name the Award recipients following the close of nominations. The deadline will be announced each year.
- (E) Award Presentations.** The recipients of this award shall be recognized at the Awards Banquet of the World Championships.
- (F) IWWF Athlete of the Year.** Recipients of the IWWF BAREFOOT Athlete of the Year Award will have their names and resume submitted to the IWWF for the "Overall" IWWF Athlete of the Year Award. The IWWF Executive Board will vote for one Male and one Female from the nominations received from each of the sport divisions.

CHAPTER 6: CODES OF CONDUCT

601: INTRODUCTION

This “Code of Conduct” shall act as the guide by which officials, athletes, coaches, managers, parents and guests will conduct themselves in any capacity or endeavor. The Code contained herein covers the areas of personal behavior, attitude, courtesy, appearance, sportsmanship and commitment to the sport. It is to be recognized that this code is incomplete and does not cover every aspect of appropriate behavior.

It is the desire of the WBC that the image for our sport be of a positive nature and one that will enhance the image of Barefoot Water Skiing both inside our waterski family and within the wider community. This standard of behavior and attitude is expected to be shown on the competition site, at functions or any event associated with the sport of Barefoot Waterskiing.

- (A) **Representatives to the IWWF.** It is understood that persons representing the sport of Barefoot Waterskiing to the IWWF have both an honor and a responsibility. The manner in which representatives conduct themselves and undertake their duties will be regarded as the standard for the sport.
- (B) **Representing a Federation.** Representing a Federation in the sport of Barefoot Waterskiing at a World Championship or International Competition is a privilege that athletes and team officials must accept with a full sense of responsibility. It should be understood that each represents his/her own Federation and the image demonstrated will be regarded as the standard for the sport.
- (C) **Minor Children.** Each official, team member and parent responsible for a minor child participant is expected to thoroughly review and sign this Code of Conduct before attending the Championships. It is suggested that each team keep a copy on hand to refer to if necessary.

602: GENERAL BEHAVIOR

- (A) **Sportsmanship and Fair Play.** In all practice and competition situations, officials and athletes are expected to perform to the best of their ability and within the context of specific rules of our sport. Sportsmanship and fair play to everyone

participating in the championships should be in the forefront of any official or team member’s basic philosophy.

- (B) **Attitude.** There is an expectation that everyone involved in the Championships be courteous, mature, cooperative and respectful at all times. Individuals should conduct themselves with the knowledge that they, alone, are responsible for their own actions.

603: GENERAL COMMITMENT

- (A) **Smoking and Smokeless Tobacco.** Smoking is not permitted by officials while they are performing an official activity. Smoking is considered an unacceptable activity for athletes while onsite, however, coaches will set their own standards in this area. Smoking will not be tolerated in any of the officials areas, in the towboats or on the start dock.
- (B) **Drugs.** The use of drugs in a non-medical fashion is prohibited and will not be tolerated under any circumstances. Infractions will result in immediate dismissal from the competition. Skiers agree to drug testing by the IOC, the World Anti -Doping Agency (WADA) or any other agency with applicable jurisdiction for drug testing any sanctioned event or activity. Skiers acknowledge they are subject to the WADA Protocol for Olympic Movement Testing and if they refuse drug testing or fail to report for scheduled drug testing, this will carry the same sanctions as having tested positive for a banned substance.

Note: Refer to IWWF drug policy for additional information regarding sanctions and penalties.

- (C) **Alcohol.** Consumption of alcohol by officials or competitors during competition onsite is prohibited. The age limit for the consumption of alcohol shall be in accordance with the applicable Federal/State/Provincial laws of the host country. At functions, officials and athletes should be responsible in the amount of alcohol consumed and ensure they maintain full control of their faculties and actions.

(D) Accommodation. Officials and Team members are expected to treat their accommodation facilities with due respect. These facilities must be maintained in the condition in which they were found and kept free from damage or misuse. Any physical damage to property, facilities, equipment, furnishings or loss of items from a room where team members are lodged will be paid for by those individuals assigned to the room in which the damage or loss occurs (including damage caused by horseplay, fighting or willful misconduct, etc.).

604: CODE UNDERTAKING

All athletes, international officials, team officials and/or country representatives will:

- (A) Conduct.** Display the conduct expected of an international official, athlete, team official and/or country representative. Regardless of role, each will conduct him/herself in such a manner that will not bring disrespect, discredit or dishonor to his/her self, teammates, country, event organizer or to the IWWF Barefoot Division.
- (B) Rules and Regulations.** Conform to all applicable local, state and federal laws and regulations where the Championships are held, and any rules, regulations and codes that may be established for the Championships, including the rules, byelaws and policies of the IWWF and World Barefoot Council.
- (C) Participation.** Participate in a manner that ensures the safety of fellow athletes, officials, event organizers and spectators.
- (D) Sportsmanlike.** Act in a sportsmanlike manner.
- (E) Equality.** Treat everyone fairly within the context of his or her activity, regardless of gender, ethnicity, color, sexual orientation, religion, political belief or economic status.
- (F) Offensive Actions.** Refrain from the use of profane, insulting, harassing or otherwise offensive language, including obscene gestures.
- (G) Respect of Property.** Respect the property of others whether personal or public.
- (H) Respect of Others.** Respect members of all teams, spectators and officials.
- (I) Criticism.** Refrain from any public criticism of any official.
- (J) Harassment.** Not engage in any form of verbal, physical or sexual harassment or abuse to others.

605: PARENT AND GUEST PARTICIPATION

- (A) Parents of Minor Child.** Parents who attend the Championships are required to sign and agree that they, their guests and their child will comply with this Code of Conduct for our athletes.
- (B) Parents of Non-Minor Child.** Parents and guests who attend the Championships are expected to embrace and support this Code of Conduct for our athletes.

606: APPEARANCE AND DRESS CODES

- (A) Officials.** All officials must be correctly attired.
- (1) **Official Functions.**
- (a) Men. Navy jacket with IWWF emblem, gray pants, white shirt and IWWF tie.
- (b) Women. Navy jacket with IWWF emblem, with navy or black evening/cocktail dress for banquet.
- Note: At the discretion of the WBC Chairperson, the dress codes for the Welcoming Function may be more casual—slacks and WBC polo shirt.*
- (2) **Onsite.** WBC official tracksuit or navy/black shorts, or navy/black skirts for women, WBC officials polo shirt or Tournament supplied shirts.
- (B) Skiers, managers and coaches.** Team members should present a neat appearance while onsite or at any official function. Managers and coaches should use their own discretion in determining the most appropriate dress code applicable to the situation. As a guide the expected teams dress is:
- (1) **Onsite.** Shorts, tee/polo shirts or team tracksuits.
- (2) **Welcoming Functions.** Team tracksuits or neat casual Team dress.
- (3) **Presentation Banquet.** Official team uniform (shirt and tie for men; scarf, jacket, slacks or /evening/cocktail dress for women)

CHAPTER 7: OFFICIALS

700: INTRODUCTION

The WBC has adopted a rating system for all officials. As of 1 May 2013, Confederations and Federations shall adopt the WBC rating system to ensure consistency when rating officials. The WBC Officials Committee has posted the necessary quizzes on the WBC web site—www.WorldBarefootCouncil.com. The WBC shall designate approved clinic trainers and practical test assayers.

Existing officials as of 1 May 2013, shall be “grandfathered” into the new WBC Officials rating system. To manage the transition to the new terminology and program, all current Federation or Confederation certified officials will be registered into the WBC Officials Rating Program at the equivalent level that they currently hold. No further requirements will need to be met for Grandfathered officials, other than they will need to meet the WBC Quiz Criteria for their respective level up until to January 1, 2015 in order to maintain their current officials rating level.

New officials entering the system, and officials upgrading to a higher level will follow the WBC certification requirements as outlined below.

After January 1, 2015 **all** officials will need to meet the maintenance requirements for their respective levels through continuing education and tournament duties in order to retain their certification. These requirements have yet to be determined, and will be documented in later versions of the PPG, and communicated to all registered officials when they are developed.

701: BOAT JUDGES

Boat judges shall be categorized into four levels according to experience and qualifications.

(A) Level 1 Judge. The L1 rating is for officials who have judged a World Championship. A Level 1 Judge, qualified to judge any tournament, meets the following requirements:

- (1) Has actively judged for a minimum of five years.
- (2) Has competed a WBC L1 judging clinic. These are always performed at a World Championship and are also available from a clinic trainer designated by the WBC.

- (3) Has achieved an average score of 90% on five WBC exams, within an average time of 45 minutes.
- (4) Has completed a practical exam administered by an L1 judge designated by the officials committee.
- (5) Has judged at least three National or Confederation Championships, or six 3-event Record Capability (RC) or Ranking List (RL) tournaments of 20 or more skiers. Must include skiers having scored in excess of 8500 points in tricks and 14.0 points in slalom.
- (6) Has provided official’s mentorship for aspiring judges. Documentation naming the mentored judges and detailing the events at which they were mentored is required and shall be forwarded to the WBC Officials Committee when seeking upgrade.
- (7) The rating will last for a period of two years.

(B) Level 2 Judge. An L2 rated judge is qualified to judge Record Capability and Ranking List tournaments and meets the following criteria:

- (1) Has actively judged for a minimum of four years.
- (2) Has completed a WBC L2 judging clinic. Clinics are available at a World Championship and are also available from a clinic trainer designated by the WBC.
- (3) Has achieved an average score of 80% on four WBC exams, within an average time of 60 minutes.
- (4) Has completed a practical exam administered by an L1 or L2 judge designated by the officials committee.
- (5) Has judged at least two National or Confederation Championships or four 3-event RC or RL tournaments of 20 or more skiers. Must include skiers having scored at least 6500 points in tricks and 12.0 points in slalom.

- (6) Has received official's mentorship from a L1 judge whenever possible. Documentation naming the mentoring judge(s) and detailing the events at which they were mentored should be forwarded to the WBC Officials Committee when seeking upgrade.
- (7) The rating shall last for four years. An L2 judge may not have an inactive period lasting longer than one year during these four years.

(C) Level 3 Judge. An L3 Judge is qualified to judge Record Capability and Ranking List tournaments and meets the following criteria:

- (1) Has actively judged for a minimum of three years.
- (2) Has completed a WBC L3 judging clinic. Clinics are available at a World Championship and are also available from a clinic trainer designated by the WBC.
- (3) Has achieved an average score of 75% on four WBC exams, within an average time of 90 minutes.
- (4) Has completed a practical exam administered by an L1, L2 or L3 judge designated by the officials committee.
- (5) Has judged at least one National or Confederation Championship, or three 3-event RC or RL tournaments of 20 or more skiers. Must include skiers having scored at least 4000 points in tricks and 10.00 points in slalom.
- (6) Has received official's mentorship from a minimum L2 judge whenever possible. Documentation naming the mentoring judge(s) and detailing the events at which they were mentored should be forwarded to the WBC Officials Committee when seeking upgrade.
- (7) The rating does not expire. However, after any period of inactivity lasting more than two years it is required that the judge retake the WBC exams and attend a L3 judging clinic.

(D) Level 4 Judge. Any other judge who meets the following criteria:

- (1) Has achieved an average score of 70% on three WBC exams with no time limit.
- (2) Should seek mentorship from as many judges as possible

- (3) The rating does not expire. However, after any period of inactivity lasting more than two years it is required that the judge retakes the WBC exams.

702: BOAT DRIVERS

Boat drivers shall be categorized into four levels according to experience and qualifications.

(A) Level 1 Driver. The L1 rating is for officials that have driven in a World Championship. A Level 1 Driver, qualified to drive in any tournament, meets the following requirements:

- (1) Has actively driven for a minimum of five years.
- (2) Has completed a L1 Drivers Clinic. Clinics are available at a World Championship and are also available from a clinic trainer designated by the WBC.
- (3) Has achieved an average score of 90% on five WBC exams within an average time of 45 minutes.
- (4) Has completed a practical exam administered by an L1 driver designated by the official's committee.
- (5) Has driven at least three National or Confederation Championships, or six 3-event Record Capability or Ranking List tournaments of 20 or more skiers. Must include skiers having scored at least 8500 points in tricks and 14.0 points in slalom.
- (6) Has provided official's mentorship for aspiring drivers. Documentation naming the mentored drivers and detailing the events at which they were mentored is required and shall be forwarded to the WBC Officials Committee when seeking upgrade.
- (7) The rating will last for a period of two years.

(B) Level 2 Driver. An L2 rated driver is qualified to drive in Record Capability (RC) and Ranking List (RL) tournaments and meets the following criteria:

- (1) Has actively driven for a minimum of four years.
- (2) Has completed a L2 drivers clinic. Clinics are available at a World Championship and are also available from a clinic trainer designated by the WBC

- (3) Has achieved an average score of 80% on 4 WBC exams within an average time of 60 minutes
- (4) Has completed a practical exam administered by an L1 or L2 driver designated by the officials committee.
- (5) Has driven at least two National or Confederation Championships, or four 3-event RC or RL tournaments of 20 or more skiers. Must include skiers having scored at least 6500 points in tricks and 12.0 in slalom.
- (6) The rating shall last for four years. An L2 driver may not have an inactive period lasting more than one year during these four years.

(C) Level 3 Driver. An L3 rated driver is qualified to drive in Record Capability (RC) and Ranking List (RL) tournaments and meets the following criteria:

- (1) Has actively driven for a minimum of three years.
- (2) Has completed a L3 drivers clinic. Clinics are available at a World Championship and are also available from a clinic trainer designated by the WBC
- (3) Has achieved an average score of 75% on four WBC exams within an average time of 90 minutes.
- (4) Has completed a practical exam administered by an L1, L2 or L3 driver designated by the officials committee.
- (5) Has driven at least one National or Confederation Championship, or three 3-event RC or RL tournaments of 20 or more skiers. Must include skiers having scored at least 4000 points in tricks and 10.0 in slalom.
- (6) The rating does not expire. However, after any period of inactivity lasting more than two years it is required that the driver retakes the WBC exams.

(D) Level 4 Driver. Any other driver who meets the following criteria:

- (1) Has achieved an average score of 70% on three WBC exams with no time limit.
- (2) The rating does not expire. However, after any period of inactivity lasting more than two years it is required that the driver retakes the WBC exams.

703: HOMOLOGATORS

Homologators shall be categorized into four levels according to experience and qualifications.

(A) Level 1 Homologator. The L1 rating is for officials that have homologated in a World Championship. A Level 1 Homologator, qualified to homologate in any tournament, meets the following requirements:

- (1) Has actively homologated for a minimum of five years.
- (2) Has completed a L1 homologators clinic. Clinics are available at a World Championship and are also available from a clinic trainer designated by the WBC
- (3) Has achieved an average score of 90% on five WBC exams within an average time of 45 minutes.
- (4) Has completed a practical exam administered by an L1 homologator designated by the official's committee.
- (5) Has homologated at least three National or Confederation Championships, or six 3-event Record Capability or Ranking List tournaments of 20 or more skiers.
- (6) Has provided official's mentorship for aspiring homologators. Documentation naming the mentored homologators and detailing the events at which they were mentored is required and shall be forwarded to the WBC Officials Committee when seeking upgrade.
- (7) The rating will last for a period of two years.

(B) Level 2 Homologator. An L2 rated homologator is qualified to drive in Record Capability (RC) and Ranking List (RL) tournaments and meets the following criteria:

- (1) Has actively homologated for a minimum of four years.
- (2) Has completed a L2 homologators clinic. Clinics are available at a World Championship and are also available from a clinic trainer designated by the WBC.
- (3) Has achieved an average score of 80% on four WBC exams within an average time of 60 minutes.
- (4) Has completed a practical exam administered by an L1 or L2 Homologator designated by the officials committee.

- (5) Has homologated at least two National or Confederation Championships, or four 3-event RC or RL tournaments of 20 or more skiers.
- (6) The rating shall last for four years. An L2 homologator may not have an inactive period lasting more than one year during these four years.

(C) Level 3 Homologator. An L3 rated homologator is qualified to homologate in Record Capability (RC) and Ranking List (RL) tournaments and meets the following criteria:

- (1) Has actively homologated for a minimum of three years.
- (2) Has completed a L3 homologators clinic. Clinics are available at a World Championship and are also available from a clinic trainer designated by the WBC.
- (3) Has achieved an average score of 75% on four WBC exams within an average time of 90 minutes.
- (4) Has competed a practical exam administered by an L1, L2 or L3 Homologator designated by the officials committee.
- (5) Has homologated at least one National or Confederation Championship, or three 3-event RC or RL tournaments of 20 or more skiers.
- (6) The rating does not expire. However, after any period of inactivity lasting more than two years it is required that the homologator retakes the WBC exams.

(D) Level 4 Homologator. Any other homologator who meets the following criteria:

- (1) Has achieved an average score of 70% on three WBC exams with no time limit.
- (2) The rating does not expire. However, after any period of inactivity lasting more than two years it is required that the homologator retakes the WBC exams.

(A) Level 1 Scorer. The L1 rating is for officials that have scored in a World Championship. A Level 1 Scorer, qualified to score in any tournament, meets the following requirements:

- (1) Has actively scored for a minimum of five years.
- (2) Has completed a L1 scorers clinic. Clinics are available at a World Championship and are also available from a clinic trainer designated by the WBC
- (3) Has achieved an average score of 90% on five WBC exams within an average time of 45 minutes.
- (4) Has completed a practical exam administered by an L1 scorer designated by the official's committee.
- (5) Has scored at least three National or Confederation Championships, or six 3-event Record Capability or Ranking List tournaments of 20 or more skiers. Must include skiers having scored at least 8500 points in tricks and 14.0 points in slalom.
- (6) Has provided official's mentorship for aspiring scorers. Documentation, in the form of a letter from the federation head or a WBC member, is required naming the mentored scorers and detailing the events at which they were mentored.
- (7) The rating will last for a period of two years.

(B) Level 2 Scorer. An L2 rated scorer is qualified to drive in Record Capability (RC) and Ranking List (RL) tournaments and meets the following criteria:

- (1) Has actively scored for a minimum of four years.
- (2) Has completed a L2 scorers clinic. Clinics are available at a World Championship and are also available from a clinic trainer designated by the WBC
- (3) Has achieved an average score of 80% on four WBC exams within an average time of 60 minutes.
- (4) Has completed a practical exam administered by an L1 or L2 scorer designated by the official's committee.

704: SCORERS

Scorers shall be categorized into four levels according to experience and qualifications.

- (5) Has scored at least two National or Confederation Championships, or four 3-event Record Capability or Ranking List tournaments of 20 or more skiers. Must include skiers having scored at least 6500 points in tricks and 12.0 points in slalom.
- (6) The rating shall last for four years. An L2 scorer may not have an inactive period lasting more than one year during these four years.

(C) Level 3 Scorer. An L3 rated scorer is qualified to drive in Record Capability (RC) and Ranking List (RL) tournaments and meets the following criteria:

- (1) Has scored for a minimum of three years.
- (2) Has completed a L3 scorers clinic. Clinics are available at a World Championship and are also available from a clinic trainer designated by the WBC
- (3) Has achieved an average score of 75% on four WBC exams within an average time of 90 minutes.
- (4) Has completed a practical exam administered by an L1, L2 or L3 scorer designated by the official's committee.
- (5) Has scored at least one National or Confederation Championships, or three 3-event Record Capability or Ranking List tournaments of 20 or more skiers. Must include skiers having scored at least 4000 points in tricks and 10.0 points in slalom.
- (6) The rating does not expire. However, after any period of inactivity lasting more than two years it is required that the scorer retakes the WBC exams.

(D) Level 4 Scorer. Any other scorer who meets the following criteria:

- (1) Has achieved an average score of 70% on three WBC exams with no time limit.
- (2) The rating does not expire. However, after any period of inactivity lasting more than two years it is required that the scorer retakes the WBC exams.

CHAPTER 8: HOSTING WORLD TITLED EVENTS—BID SUBMISSIONS AND WBC OBLIGATIONS

801: GENERAL

(A) Deadlines for a Bid Submission. Bid submissions for hosting the next World Barefoot Water-ski Championships are to be presented to the WBC Chair prior to the closing date of agenda items of the scheduled P-meeting of the WBC at the current Championships.

(B) Bid Submission and Approval Process. Submissions shall be sent to the WBC Chair and shall have the endorsement of the hosting Federation.

At the current meeting the WBC shall review the submitted bids and vote for the preferred bid to be put forward to the IWWF for ratification.

(C) Content of Bid Submissions. Federations proposing to submit a bid to host a World Barefoot Waterski Championship should consult the “User Guide for Hosting a World Barefoot Waterski Championship”.

As a minimum, the bid document is to contain the following information:

- (1) Bid Letter that shall include acknowledgement and agreement to sign the IWWF LOA and to abide by the WBC Obligations for Hosting a World Barefoot Waterski Championships as detailed in the WBC—PPG.
- (2) General Introduction
- (3) Dates of the Event
- (4) Location—Closet Town and City
- (5) Transport—Details of Nearest Commercial & International Airports
- (6) Venue—Site Specific Details of Lake/s or River and Associated Facilities
- (7) Details of Financial Support—Sponsors, Government, etc.
- (8) Weather During the Event
- (9) Proposed Event Fees
- (10) Details of Proposed LOC
- (11) Tourist Information
- (12) Proposed Media Coverage

(13) Tow Boats if Known

(14) Letters of Support—Federation Parent Water Ski Body, Government Depts, Sponsors, etc.

(D) IWWF Letter of Agreement (LOA). The LOC will be required to sign the IWWF Letter of Agreement following the endorsement of their bid by the WBC.

The LOA details the minimum requirements that must be met when hosting a World Barefoot Water Ski Championships.

In addition, the LOC will be required to meet the WBC Obligations for Hosting a World Barefoot Championships as detailed below.

802: FACILITATION OF WBC OBLIGATIONS

This addendum to the IWWF LOA specifies the technical and other measures the Organizer is required to take to facilitate the staging of the competition and for accommodating the needs of the contestants, officials, and supporters. The Supplementary Obligations cover material, services and personnel the Organizer is required to undertake and which may not be specifically referenced in the IWWF LOA.

803: LOCAL ORGANISING COMMITTEE (LOC)

The Organizer shall set up a Local Organizing Committee (LOC) to run the competition, and notify the WBC of its address, phone, fax, e-mail and web address(es).

804: PERSONNEL

(A) Recruiting. The LOC is to source all required personnel, other than officials, as necessary for the efficient and expeditious running of the competition.

(B) Necessary Personnel. The LOC shall appoint the following personnel of the Championships:

- (1) **Tournament Director.**
- (2) **Safety Director.** See Technical Rule 1101.
- (3) **Safety Officer.** See Technical Rule 1104(A).

- (4) **Video Operators.** The operators are for service in the towboat. See Technical Rule 1301.
- (5) **Secretary to the Chief Judge.** See Technical Rule 2203(C).
- (6) **Boat Mechanic/Engineer.**
- (7) **Announcer.** See Technical Rule 2203(B).
- (8) **Computer Operator and/or Technician.**
- (9) **Course Installation and Maintenance Crew.**
- (10) **Dock Marshals.** Marshals need to be familiar with the operations of barefoot tournaments.
- (11) **Pick-up Drivers.**
- (12) **Press and Publicity Officer.**
- (13) **Radio Custodian.** This custodian must be responsible for the care, tracking, maintenance, re-charging, and provision of radios for members of the panel. He should also take care of recharging video batteries if this is not otherwise arranged.
- (14) **Safety Swimmers.** See Technical Rule 1104(E).
- (15) **Welcoming Host.**

805: REPORTING

- (A) **Minutes.** The LOC shall forward a copy of the LOC's meeting minutes to the Chairman of the WBC within 14 days of all meetings.
- (B) **Progress Reports.** At regular intervals the LOC shall furnish a summary report to the Chairman of the WBC, detailing the progress in organizing the Championships and highlighting any items not proceeding as scheduled and/or areas that may require assistance from the IWWF/WBC.
- (C) **Tracking Sheet.** An updated Tracking Sheet is to be sent to the WBC Chairman as an attachment to the LOC meeting minutes and reports. The "Event Championships Task Tracking Sheet" (Tracking Sheet) provides a guide to the tasks to be undertaken when hosting a World Championships.

Note: See Annex A for a sample "Championship Task Tracking Sheet".

806: COURSE AND SITE INSTALLATIONS

- (1) Slalom/Tricks course(s) as described in Technical Rule 1602.
- (2) Jump course as described in Technical Rule 1601.
- (3) Jump ramp as described and the set-up as shown in Technical Rule 1603.
- (4) A primary video jump measuring installation set up to cover the jump area. Ideally, a separate independent facility shall be provided for the running of the video jump measurement equipment. Consideration must be given to the effect of glare on the video screen and camera and planned for accordingly.
- (5) A spare ramp, either on-site or able to be fetched at short notice.
- (6) A starting dock, buoyant and stable enough to sustain a skier during his start, located on or near the centerline of the course. A starting tower should also be provided adjacent the main starting dock.
- (7) A boarding and servicing dock for the boarding of officials and servicing of boats.

807: SITE FACILITIES

- (1) Chief Judges observation deck/tower commanding a full view of all courses.
- (2) Commentator station commanding a full view of all courses.
- (3) Jury/video room/s with restricted access and in a quiet area.
- (4) Scorer's room suitably furnished with restricted access, in a quiet area and preferably part of or immediately adjacent to the competition computer facility.
- (5) Secretariat, with adequate desk space and a mail rack for official mail for teams and officials.
- (6) A medical station on-site, which may be mobile.
- (7) Shaded rest area for Officials, with refreshments, tables, and chairs.
- (8) Room for administering drug testing.
- (9) An adequate, dependable electrical power supply for the scoring computers, the jury video, and the video jump camera and computer if installed. Provision of an Uninterruptible Power Supply (UPS) is recommended.

- (10) A radio/video battery multi-recharging facility.
- (11) A refueling station.
- (12) Internet access via both cable and WiFi connections.
- (13) Changing rooms.
- (14) Gear storage shed or container.
- (15) Toilets.
- (16) On-site flagpoles for flying IWWF and each attending Federation's National Flag.
- (17) Trash receptacles and collection.
- (18) Car parking area.
- (11) A prize-giving podium in the three-height Olympic format and numbered 1, 2 and 3.
- (12) Three flag poles adjacent to the podium for raising the flags for the first, second, and third placed, event champions.
- (13) Minimum of three notice boards, one in the vicinity of the tower, one at the start dock, and the third at the Official Hotel.
- (14) Federation placards for presentation of teams.
- (15) Officials/Competitor identification cards.
- (16) Fire extinguishers and/or all fire prevention equipment required by local ordinance.
- (17) Megaphone for emergency communications.
- (18) Engine servicing tools.

808: SITE EQUIPMENT

- (1) Boats as specified in Technical Rule 1501. A minimum of two must have identical hull, engines, props, rope attachments, and seating.
- (2) Lines and handles as specified in Technical Rule 1402 & 1403. A minimum of six pre-stretched 21.5m towlines, four 38cm Slalom handles, and six 30cm Jump handles.
- (3) Timers as specified in Technical Rule 1405. A minimum of two for single lake and three for dual lake site.
- (4) Public address system as detailed in "Public Address" below.
- (5) Portable radios (12), with minimum of two channels installed, with backup batteries and charging facilities.
- (6) Computer facilities and equipment as detailed in "Computer Facilities" below—809, with supplies and software to compute, scan and print results and calculate the jump.
- (7) All video requirements as listed in "Video Room & Facilities—810
- (8) Boat-to-shore video transmission equipment and TV monitors strategically located around the site. At a minimum, a TV monitor shall be provided in each of the following locations: Chief Judge's room, PA tower, and Video Manager's room.
- (9) Safety Boat with floating/buoyant stretcher or backboard, personal flotation jackets for the tow-boat and safety personnel and a first-aid kit.
- (10) Office equipment, including a copying machine.

809: COMPUTER FACILITIES

The following facilities are to be provided and fitted out with approved computer and office equipment

(A) Scorers Room

- (1) Computer with approved scoring program for sole use to input the event results
- (2) Computer with MS Office software programs
- (3) Scanning machine
- (4) Two (2) printers capable of printing not less than 16 sheets per minute

(B) Jump Computer

- (1) Two (2) computers with approved jump measuring programs for the sole use to compute the jump distances

810: VIDEO ROOM AND FACILITIES

A separate Video Room is to be provided and fitted out with the following equipment and supplies:

- (1) Reliable power supply, supported by UPS if possible
- (2) Two flat screen TV's—minimum size 32"
- (3) Four (4) high definition digital video camera's
- (4) Adequate supplies of electronic recording media (SD Cards, DVD's, etc.)

- (5) Primary computer with required installed media programs for managing the video media from the boat
- (6) Second computer or video replay equipment for use by judges to review skier passes
- (7) DVD copying equipment

811: CONSUMABLES

Ensure adequate supplies of the following consumables are provided:

- (1) Fuel, oil and all necessary lubricants.
- (2) Spark plugs, fuel and oil filters, and any other engine consumables.

812: OFF SITE FACILITIES

(A) Meeting Facilities.

- (1) The following meeting rooms with provisions and refreshments as listed, are to be provided for WBC and Officials Meetings prior, during and post the Championships, as well as other meetings as deemed necessary for the event.
- (2) The WBC Chairman and Chief Judge will liaise directly with the Chairman of the LOC regarding the specific dates and needs relating to these meetings.

(B) WBC Meetings. Room Size—To accommodate 12 or so around a “Board Room” table.

- (1) **Provisions.** White board with pens and eraser, projector to hook up to lap top computer and wireless Internet access are to be provided.
- (2) **Meeting Schedule.** The WBC meetings are normally scheduled as follows:
 - (a) evening meeting scheduled three (3) days prior to the start of the event (Friday evening if the event starts the following Monday)
 - (b) full day meeting scheduled two (2) days prior to and the start of the event (Saturday if the event starts the following Monday)
 - (c) part day meeting scheduled the day after the conclusion of the event

- (3) **Refreshments.** Coffee service at start of meeting, mid morning, mid afternoon and lunch service @ approx. noon for the full day meeting

(C) Official's Welcoming Dinner and Meeting Room Size. To accommodate and cater for dinner for approx. 35. Add more seats for additional LOC personal as desired for the dinner portion. After dinner the Appointed Officials will be meeting for approximately one (1) hour.

- (1) **Provisions.** White board with pens and eraser, projector to hook up to lap top computer, wireless internet access are to be provided.
- (2) **Meeting Schedule.** The dinner/meeting will normally be held on the evening two (2) days prior to the start of the event (Saturday evening if the event starts the following Monday)
- (3) **Refreshments.Sit down smorgasbord or similar dinner, plus tea and coffee.** Purchase of bar refreshments should also be available if possible.

(D) Officials Seminar/Clinic Room Size. To accommodate and cater lunch to approx. 27 officials.

- (1) **Provisions.** White board with pens and eraser, projector to hook up to lap top computer, wireless internet access are to be provided.
- (2) **Meeting Schedule.** The clinic/meeting will normally be held on the day prior to the start of the event (Sunday during familiarization if the event starts the following day—Monday)
- (3) **Refreshments.Coffee service at start of meeting, mid morning, mid afternoon and lunch service @ approx. noon for the full day meeting**

(E) General Meetings Room Size. To accommodate 27 Officials or the WBC for daily post event briefings.

Note: Ideally the meeting room should be provided at the host hotel where refreshments can be purchased by the officials as they so desire.

- (1) **Provisions.** White board with pens and eraser, projector to hook up to lap top computer, wireless internet access are to be provided.

- (2) **Meeting Schedule.** Meeting room to be available each evening after a day of competition. Normally a daily post event briefing will be conducted with the Officials and/or WBC as the situation requires

813: GENERAL REQUIREMENTS

- (A) **Notice Board.** A notice board shall be provided in the Official Hotels detailing at least competition schedules and rosters and shuttle bus time tables.
- (B) **Welcome Desk.** If possible, a “Welcome/Reception/Help Desk” facility should also be provided in the main hotel.
- (C) **Podium.** A prize-giving podium in the three-height Olympic format and numbered 1, 2 and 3 shall be available for the banquet presentations.
- (D) **Flagpoles.** Three flagpoles adjacent to the prize-giving podium for raising the flags for the first, second, and third placed, event champions shall be available for the banquet presentations.

814: INFORMATION AND BULLETINS

- (A) **World Barefoot Championships Website.** As soon as possible after the Letter of Agreement has been signed by the IWWF, the LOC shall establish a dedicated Website for the World championships. The primary language of communication shall be English. This site will be a key medium for the promotion of the Championships and distribution of information to the public at large. As information becomes available, the Website should be updated. Bulletins shall be issued to the personnel as specified in the LOA and include the following information in each Bulletin.
- (B) **Bulletin No.1.** This bulletin goes out at least six months before the competition. It must include the following information:
- (1) The full title of the competition (sponsors).
 - (2) The dates of the Event.
 - (3) Provision of a tower for start tricks.
 - (4) The location and details of the local town, and nearest commercial and international airport.
 - (5) Contact names, telephone and fax numbers and e-mail. Web site address, if available.

- (6) The official towboats, with type of motor, prop and pylon specifications.
- (7) The official towlines and handles that will be used for the Championships.
- (8) Accommodation details including reservation and booking requirements, rates, credit card acceptance, distance from site, parking, and other facilities available to guests.
- (9) Official airline and car rental agent (if any).
- (10) Car and minibus rental agencies.
- (11) Special immigration requirements and Visa information, if required.
- (12) Training facilities locations, all contact details and rates.
- (13) Currency information.
- (14) Visitor taxes.
- (15) A map of the area and site shall be attached.
- (16) An Intention to Compete form—PPG Appendix B. Refer Technical Rule 2005(A) Intention to Complete. This form will be completed by Federations intending to send a team and/or independents, and must be returned to the Organizer at least 8 weeks prior to the start of familiarization. The Organizer shall notify the Chairman of the World Barefoot Council of the returns as they are received.
- (17) Functions—Welcoming/Presentation/Awards Banquet—details, costs, etc. (if available).

- (C) **Bulletin No.2.** Sent out no later than four months prior to the competition and shall set out:

- (1) Preliminary schedule of the events.
- (2) Jury.
- (3) Currency exchange advice.
- (4) Departure tax details (if any).
- (5) Details of functions and cost of tickets.
- (6) Closing date for Preliminary Entry Form.
- (7) Accommodation details—reservation reminder.
- (8) Details of ropes and handles.
- (9) Starting dock—high tower.
- (10) A Definitive Entry Form—PPG Appendix C(1) and C(2)

(D) Bulletin No.3. Sent out no later than one month before the competition starts and it must include the following information:

- (1) The approved Schedule of Events. Refer Technical Rule 1905.
- (2) Details of the teams entered.
- (3) Any changes or additions to info in previous bulletins.
- (4) Functions—Welcoming/Presentation/Awards Banquet—details, costs, etc. (repeat or update).
- (5) Accommodation (repeat or update of previous information).

(E) Program. If prepared, an official program shall be provided free of charge to all competitors, officials and WBC members.

(F) Invitation to Officials.

- (1) When the Appointed Officials List is received from the World Barefoot Council, the Organizer shall send invitations to all the appointed officials listed, informing them of the hotel in which they will be accommodated, the dates for which they are booked, and requesting their date, time and place of arrival, and if they require transportation from the airport, etc.
- (2) This invitation will include the local airport or railway station and other pertinent details, such as Visa and currency regulations.

(G) Necessary Forms. All forms necessary for the production of a Barefoot World Championships can be downloaded from www.WorldBarefootCouncil.com.

816: FOOD ON SITE

Good quality, healthy-type meals and refreshments shall be provided on-site or available within nearby (walking distance) to the site.

817: STATIONARY SUPPLIES

The supplies necessary for both the Secretariat and the Scorer shall be provided by the LOC. They include, but are not restricted to the following items:

- (1) Copy Paper—White, Green & Blue.
- (2) Printed Judges Sheets
- (3) Adhesive tape and dispenser
- (2) Bulldog clips, small and medium.
- (3) Clipboards (ten plus spares).
- (4) Colored pens, including black, blue, red and green.
- (5) Whiteboard.
- (6) Whiteboard felt pens, including black, blue, red, and green.
- (7) Folders.
- (8) Highlighters—two colors.
- (9) Hole punch.

815: TRANSPORTATION

- (1) To and from the main airport and hotel(s).
- (2) To and from the site and hotel(s). A daily schedule should be posted on each notice board.
- (3) Special transport arrangements to and from the site for officials on early or late duty assignments.

CHAPTER 9: TECHNICAL

This section provides additional explanations or clarification of the listed Technical Rules. The listed rules as shown in italics are a direct extract from the Rule Book and are followed by explanatory notes.

RULE 208: NEW TRICKS

To qualify new tricks for inclusion in the next World Championships, applications for those new tricks shall be submitted to any member of the WBC no less than 120 days before the next World Championships and the WBC shall then adjudicate on them no less than 60 days before the next World Championships. This application shall be in the form of a video recording of the perfect trick on the long line accompanied by a written description of the trick, and proposed point value for consideration by the WBC

Explanatory notes:

Failure by the WBC to make a determination within the required time frame will result in the application automatically being rejected from inclusion in the upcoming World Championships.

RULE 213(B): MINIMUM REQUIREMENTS FOR BOAT OFFICIALS

- (3) **World Barefoot Championships.** *There shall be three Level 1 Judges in the towboat. A single Level 1 Judge is permitted to replace the three Judges in the towboat in order to obtain and maintain a minimum of 72 kph/44.7mph through the course as required in 1501(A).*

Explanatory notes:

The only reason the “One-Judge” system should be employed at a World Championships, or Confederation Championship is when the minimum boat speed under Rule 1501 (A) cannot be achieved.

RULE 214: WBC RANKING LIST

(C) Rounds.

- (1) *No more than four rounds per day are permitted in any one competition.*
- (2) *Ranking list rounds shall be declared before the start of the competition.*

Explanatory notes:

This does not mean only 4 rounds are permitted in any competition but that only 4 rounds of RL are allowed per day. Tournaments may have unlimited numbers of rounds but the 4 rounds that will be eligible for RL score submission must be declared before the start of the event. For multi-day tournaments, 4 RL are permitted and must be declared each day.

RULE 407: JUMP MEASUREMENT AND CALCULATION

A WBC approved video jump-measurement program shall be used to obtain jump distances. Such a system will not be subject to reading errors, shall produce results that are reproducible on readily available systems, and the distance gleaned from the video will be final.

Note: Approved jump measurement programs are listed in the PPG.

Explanatory Notes:

The following jump measurement systems have been approved by the WBC:

- Corson Jump Measurement System
- Boetcher Jump Measurement System

RULE 712: CREDIT FOR PASS TRICKS

(B) Highest Scoring Sequence. *The highest scoring sequence of turns that complies with all rotation rules shall be used for scoring a trick run.*

Explanatory notes:

When scoring a trick run the scorers must use the sequence of tricks that gives the skier the highest possible score within that sequence or group of tricks. For example, a positional turn performed immediately prior to or following a four 180-degree surface turn sequence can be ignored providing that the positional turn complies with the rotational rules under 803(A)(1); or should the last basic and first reverse turn in a sequence of 180-degree turns be judged as a 360-degree turn and the skier has also made another 360-degree turn which would be deemed a repeated trick the 360-degree turn within the two 180-degree turns shall be deemed to be two 180-degree turns.

RULE 903: CHIEF JUDGE DECISION

(A) Chief Judge Authority. *After the Chief Judge has been made aware of all the facts pertaining to a decision made by any official, the Chief Judge may then overrule that decision in order to ensure compliance with all rules.*

Explanatory notes:

The CJ is no longer required to poll the officials to adjudicate protests or overrule any poor decisions. The CJ may not poll the officials if the CJ wishes. The CJ must seek any and all evidence to support his decision. This rule applies not only to protests but any and all decisions made by any officials which does not comply with the rules

1303: OFFICIAL USE

(A) When Permitted. *The Boat Judges are only permitted to view the official video of an event before the expiry of the protest time at the request of the Chief Judge or Chief Scorer, under the following circumstances:*

(1) Simple Majority. *To obtain a simple majority decision as to the skier's performance.*

Explanatory notes:

1. Video review shall be done in silence, maintaining the independence of the judges just as is required in the towboat.
2. The Chief Judge or the Chief Scorer may request the Event Judge/Judges to review the video if it is not possible for the Scorers to obtain a majority decision as to the skier's performance.
3. Errors or misconceptions cannot be corrected during video review under 706(A). The judges are only allowed to make decisions on issues that have no established majority.
4. When a judge has requested video review on his or her sheets, video review is often not necessary. If the other two judges have established a majority the 1303(A) cannot be invoked. However, if the Event Judges have not established a majority then video review is necessary.
5. It is not necessary for all three judges to be present at the same time. Many times if only one judge views the video and makes a determination, his or her decision will establish the necessary majority. Sometimes it may require two or all three judges present to establish a majority. If all three Event Judges are not available for video review, then use the ones available in a bid of establishing a majority.
6. The Event Judges should notify the Scorers of any passes requiring video review when the score sheets and videotapes/diskettes are returned from the boat. The Chief Scorer should immediately pass this information to the Chief Video Officer for the queuing of those passes.
7. Video review shall always be viewed at normal speed. The video may be viewed as many times as necessary to allow the judge(s) to make a decision.
8. It is only during record review that the judges may confer while viewing the video and that a video may be viewed at slower speed.

9. When reviewing a trick pass where the judge(s) are experiencing difficulty in determining the actual tricks performed in the pass, the Chief Judge/Chief Scorer may choose to stop the video after a number of, or sequence of, tricks executed. This is commonly known as “chunking”. Chunking provides the opportunity for the judges to focus on one or two tricks, rather than the complete trick pass. Once these tricks have been scored, the next trick or group of tricks where a majority decision cannot be reached are reviewed.
10. If the judge is in doubt after viewing the video they must refresh their knowledge of the applicable rules and make their own determination without outside influence other than advisement from the Chief Judge.
11. Clarifications of the applicable rules are encouraged but the final decision rests with the Event Judge unless the Chief Judge invokes 903.

1303(A)(2) FAILURE OF TIMING DEVICE

To determine the time parameters of a pass in the event of failure of the timing device.

Explanatory notes:

1. If the start or end of pass cannot be determined by the combined use of the official video and the judges' sheets, then a re-ride is mandatory. [1004(B)]
2. If expiry of time is the only issue that has no majority it is not necessary for the Event Judges to view the video. Any two officials appointed by the CJ may determine the expiry of time and the last trick completed in time or the zone of the last crossing in slalom.
3. Should the two appointees not be able to establish an agreement, then the CJ or a third appointee will be the deciding judge.
4. Should the three appointees be unable to establish an agreement then the Chief Judge shall become the sole arbiter.
5. These appointees are only allowed to determine the expiry of time. They cannot make a decision concerning whether a trick is for credit or a crossing was perfect or imperfect. Those decisions are left to the Event Judges or the Chief Judge.

RULE 1303(A)(3) EXCEPTIONAL CIRCUMSTANCES

In circumstances which are judged to be exceptional, the Chief Judge or Chief Scorer is authorized to instruct the Boat Judges to review the video recording to correct errors or misconceptions.

Explanatory notes:

Exceptional circumstances are not a defined set of events. The Chief Judge and Chief Scorer are allowed the latitude to determine what an exceptional circumstance is. Some examples might be if a judge clearly does not know the applicable rules for a circumstance or has been judging under a misinterpretation of a rule. Or when the Event Judges' sheets are so varied that it is clear that something has broken down in the judging system in the boat, or if two or all three Event Judges have overlooked a circumstance or occurrence that changes the outcome of the event. Certainly, a protest can be regarded as exceptional circumstances.

RULE 1403: ROPES AND HANDLES

(B) Length.

- (1) **Rope.** *The overall length of the tournament-supplied rope shall be 21.5m ±15 cm.*
- (2) **Leader.** *A leader of 2m +/- 15cm shall be attached to the middle attachment point [1501(D)(2)] and optional high attachment point [1501(D)(3)] and shall be equipped with a lightweight fitting [1403(D)] for the attachment of ropes during the trick and slalom events.*
- (3) **Rope and Handle.** *The tournament-supplied rope length with the handle shall be 23m ±25cm*

EXCEPTION FOR SLALOM EVENT

Explanatory notes:

Should a situation arise where a non approved tournament boat is required to be used in a competition event for Slalom that is deemed for competition purposes to be un-skiable at 23m line length, the Homologator will set the length of the towline between 23m—27m to provide the optimum wake- flatness and width for a speed of 72mph. The same rope setting shall be used for all competitors.

RULE 1501: BOAT SPECIFICATIONS

- (C) Size.** *Overall length shall be approximately 5m, but shall not exceed 7m and the beam shall be not less than 1.80m and not more than 2.50m.*

Explanatory notes:

The WBC pre-approved towboat list below does not disqualify any boat that conforms to Rule 1501. This list is solely to allow ease of homologation. Where these boats are used in competition, there is no requirement to complete the homologation section relating to towboats other than to record the make and model of the towboat.

WBC PRE-APPROVED TOWBOAT LIST

- “The Beast” ProStar 190 6.0L by MasterCraft (with barefoot plate)
- Barefoot Nautique (rear engine)
- Barefoot Nautique (mid engine)
- Charger Ski Boats- Barefooter (4-stroke outboard)
- Custom Ski Boats Protege (outboard or inboard)
- Custom Ski Boats Probe (outboard or inboard)
- Extreme Comp Barefooter by Ski-Pro
- Gecko Inboard Barefooter
- Malibu FlightCraft Outboard
- Raven Barefooter (outboard)
- Response Barefooter by Malibu Boats
- Sanger Outboard Barefooter
- Sanger DXII Barefooter
- Ski Brendella Outboard
- Ski Centurion Outboard

RULE 1706: AFFIDAVIT—CLAIM DOCUMENTATION

- (C) Qualified Review.** *The most qualified officials available shall review the claim and all details as per 1706(D) and 1706(E) while at the tournament. Whenever possible, the Confederational Record Review Committee member should be included in the review of the claim before submission to the RRC Chairman. If this reviewing panel is satisfied that it's valid and the paperwork is in order, the claim shall be put forward as per 1706(F).*

Explanatory notes:

A Scrutiny Committee must review all potential records onsite before the record is forwarded to the WBC or Federation Records Committee. The Homologator or Chief

Scorer shall advise the CVO of all potential records as soon as possible. Copies shall then be made of potential records from the event media for the sole purpose of record review. This will allow review and ratification of records to proceed without interfering with the ongoing tournament.

RULE 1906: SITE FAMILIARIZATION

- (A) Team Skiers.** *The LOC is required to ensure that, if requested, each team be allocated, free of charge, an elapsed period between leaving and returning to the dock equal to 8 minutes multiplied by the number of skiers in the team. The division of this time among the team members is the responsibility of the team representative.*
- (B) Independent Skiers.**
- (1) *An independent skier entered in the trick and/or slalom event shall be given free of charge familiarization time of two passes for each event in which he is entered,*
 - (2) *An independent skier entered in the jump event shall be allowed free of charge familiarization time of one jump,*
 - (3) *An independent skier that is qualified in more than one event may use his familiarization passes for any event he is entered.*
 - (4) *Familiarization for independents shall be scheduled as close to their Federation's team scheduled familiarization time as practical. The LOC shall schedule independents with no Federation team present wherever expedient.*

- (C) Starting Order.** *The starting order in familiarization shall, as far as practicable, be in the order of distance traveled from home base, e.g., the further the travel the later the turn.*

Explanatory Notes:

Management of Site Familiarization

- (1) Site Familiarization shall be under the control of the Local Organizing Committee (LOC).

- (2) The LOC shall ensure the tournament competition area, jump course and ramp, start docks and towers shall be in tournament ready condition and the towboats and tow ropes used for site practice/site familiarization shall be identical to those that will be used in the tournament.
- (3) The contestants will be permitted to familiarize themselves with the tournament site, ramp and equipment.
- (4) Site Familiarization shall be integrated into the time made available to all teams for paid practice during the week(s) preceding the start of the tournament.
- (5) The LOC shall advise Federations in Bulletin No. 2, the cut-off date when teams and independent skiers are required to register for free of charge (FOC) site familiarization.
- (6) The LOC is required to ensure that if a Federation registers their intent to undertake site familiarization by the cut-off date, the team will be allocated an elapsed period between leaving and returning to the dock, equal to eight minutes FOC multiplied by the number of skiers in the team. The division of this time among the Team Members is the responsibility of the Team Representative.
- (7) An independent skier who registers their intent to undertake site familiarization by the cut-off date, shall be given three minutes FOC familiarization time for each event in which he is entered, up to a maximum of eight minutes. Familiarization for independents shall be scheduled as close to their Federation's team scheduled familiarization time as practical. The LOC shall schedule independents with no Federation team present wherever expedient.
- (8) Federations and Independent skiers who do not register for site familiarization with the LOC prior to the cut-off date shall be allowed FOC site familiarization time if and only as the established site familiarization schedule permits.
- (9) The starting order for Federations registered for FOC familiarization shall, as far as practicable, be in the order of distance traveled from home base, i.e. the further the travel the later the turn

RULE 2204: INDEPENDENCE

Where possible, Event Judges shall be separated to ensure completely independent opinions. Until the expiry of the protest period the Event Judges shall not confer on their score except to determine the last trick in time [714(D)] or to provide provisional results when an optional re-ride is offered in accordance with 1003.

Explanatory notes:

It is a requirement that the judges do not confer on the issues or express their opinions before, during, or after video review until the protest time has expired.

PART II WBC RULEBOOK: HOMOLOGATION

The Federations are charged with the responsibility to oversee and audit the homologation of Rankings List (RL) and Record Capability (RC) Tournaments

Homologation 'Work Sheets' have been prepared to assist Homologators in verifying that the competition site meets the requires of the WBC Technical Rules. The Work Sheets can be downloaded from the WBC Web Site—www.WorldBarefootCouncil.com—Competition Forms and are required to be completed for all RL and RC Tournaments.

As a part of good governance and compliance auditing, the Confederation or WBC may request a copy of the Homologation Work Sheets for any RL or RC Tournament for their review.

APPENDIX A—CHAMPIONSHIPS TASK TRACKING SHEET

EVENT CHAMPIONSHIPS TASK TRACKING SHEET					
Item	Task	Person Responsible	Target Completion Date	Comment	Task Status Completed/ Outstanding
1.0	COURSE SET-UP				
1.1	Slalom/tricks course(s). As described in Technical Rule 1602.				
1.2	Jump course. As described in Technical Rule 1601.				
1.3	Jump ramp. As described in Technical Rule 1603.				
1.4	A primary video jump measuring installation set up to cover the jump area.				
1.5	A spare ramp, either on site or able to be fetched at short notice.				
1.6	Starting Dock, buoyant and stable enough to sustain a skier during his start, located on or near the course line as depicted in 1602 of the Technical Rules. An additional starting tower securely anchored and located on or near the course line is to be provided where possible.				
1.7	A boarding and servicing dock for the boarding of officials and servicing of boats.				
2.0	SITE FACILITIES				
2.1	Chief Judge's observation deck/tower commanding a full view of all courses.				
2.2	Commentator station commanding a full view of all courses and segregated/partitioned from the Jury Tower or in a separate facility				
2.3	Jury/video room with restricted access and in a quiet area, complete with tables/benches and chairs.				

EVENT CHAMPIONSHIPS TASK TRACKING SHEET (continued)

Item	Task	Person Responsible	Target Completion Date	Comment	Task Status Completed/ Outstanding
2.4	Scorer's room with restricted access and in a quiet area, complete with tables/benches and chairs.				
2.5	Secretariat, with adequate desk space and a mail rack for official mail for teams and officials.				
2.6	A medical station on site, which may be mobile and complete with camp type stretcher/bed and First Aide supplies.				
2.7	Shaded rest area or Officials with table and chairs				
2.8	Room for undertaking Drug Testing.				
2.9	An adequate, dependable electrical power supply for the scoring and secretariat computers, the jury video and the video jump camera and computer. An Uninterruptable Power Supply (UPS) should be provided on the Scoring and Video Jump Computers.				
2.10	A re-fuelling station.				
2.11	Press room if possible, with Computer Internet access, Faxes and Telephones .				
2.12	Changing rooms.				
2.13	Gear Storage Shed or Container.				
2.14	Toilets.				
2.15	On-site flags poles for flying the IWSF and each Federation flag.				
2.16	Trash receptacles and collection				

EVENT CHAMPIONSHIPS TASK TRACKING SHEET (continued)

Item	Task	Person Responsible	Target Completion Date	Comment	Task Status Completed/ Outstanding
2.1.7	Car Parking				
3.0	EQUIPMENT				
3.1	Boats as specified in Technical Rule C1501. A minimum of two, which must be identical.				
3.2	Minimum six (6) - 21.5m towlines. Refer Technical Rules - 1403.				
3.3	Minimum six (6) - 30cm Jump Handles complete and four (4) 38cm Slalom Handles complete. Refer Technical Rules - 1402.				
3.4	Timers (2) as specified in Technical Rule 1405.				
3.5	Public address system				
3.6	Minimum 2 computer systems with approved WBC Scoring and Video Jump software, to compute and print results and calculate the jump. A separate computer and printer with Microsoft Office software.				
3.7	Minimum 6 - Video cameras - 4 for filming the Trick and Slalom passes, 2 for the jump video measuring system, plus spare camera batteries.				
3.8	Two (2) flat screen TV's and two (2) video re-play units/computers for use by the Chief Video Officer. One of the video re-play units is to be available for use by the Judges to undertake video review.				
3.9	Twelve (12) hand held portable radios, with 2 channels installed, plus backup batteries				

EVENT CHAMPIONSHIPS TASK TRACKING SHEET (continued)

Item	Task	Person Responsible	Target Completion Date	Comment	Task Status Completed/ Outstanding
3.1.0	Boat to Shore video replay equipment and TV monitors strategically located around the site. A TV monitor is to be provided in each of the following locations - Scorers Room, PA Tower and Video Managers Room.				
3.1.1	A radio/video battery multi-recharging facility.				
3.1.2	Safety Boat with floating/buoyant stretcher or backboard and personal flotation jacket for safety personnel.				
3.1.3	Photo copying machine.				
3.1.4	A prize giving podium in the 3-height Olympic format and numbered 1, 2 & 3.				
3.1.5	Three flag poles adjacent the podium for raising the flags for the 1st, 2nd & 3rd placed, event champions.				
3.1.6	Federation Placards for Presentation of Teams				
3.1.7	Officials/Competitor Identification Cards				
3.1.8	Fire Extinguisher and/or Equipment				
3.1.9	Megaphone for Emergency Communications				
4.0	CONSUMABLES				
4.1	Fuel, oil and other lubricants.				
4.2	Office Supplies				

EVENT CHAMPIONSHIPS TASK TRACKING SHEET (continued)

Item	Task	Person Responsible	Target Completion Date	Comment	Task Status Completed/ Outstanding
4.3	Judges Sheets				
4.4	Video Cassettes				
5.0	INFORMATION & BULLETINS.				
5.1	Bulletin No1 (Includes Issue of Intention to Enter Forms)				
5.2	Bulletin No2 (Includes Issue of Team and Independent Enter Forms)				
5.3	Bulletin No3 (Includes Issue of Definitive Team Entry Form)				
5.4	Two (2) Notice Boards - One (1) On-site and one (1) at the Official Hotel				
5.5	Official Program				
6.0	INVITATIONS				
6.1	Federations - Intent to Compete & Definitive Entry Forms				
6.2	Officials				
6.3	World Barefoot Council				
6.4	IWWF President and Confederation IWWF President				
6.5	Government and VIP Guests				

EVENT CHAMPIONSHIPS TASK TRACKING SHEET (continued)

Item	Task	Person Responsible	Target Completion Date	Comment	Task Status Completed/ Outstanding
7.0	ACCOMMODATION				
7.1	Board and lodging for appointed Officials, IWWF guests and WBC.				
7.2	Reservations for skiers and supporters.				
7.3	Meeting Room/s for the Council, with video replay equipment and white board.				
7.4	Meeting Room/s for the Chief Judge, with video replay equipment and white board.				
8.0	TRANSPORTATION				
8.1	To and from the main airport and hotel(s).				
8.2	To and from the site and hotel(s). A daily schedule should be posted in each hotel.				
8.3	Special transport arrangements for officials on early or late duty assignments.				
9.0	TEAM TRAINING FACILITIES				
9.1	Competition Site				
9.2	General Training Sites				
10.0	FUNCTIONS & CATERING				
10.1	Welcoming Function				

EVENT CHAMPIONSHIPS TASK TRACKING SHEET (continued)

Item	Task	Person Responsible	Target Completion Date	Comment	Task Status Completed/ Outstanding
10.2	Presentation Function				
10.3	Officials/VIP Function (if provided)				
10.4	On-Site Meals				
11.0	MEMENTO'S				
11.1	Officials				
11.2	Competitors				
12.0	RESOURCES				
12.1	Event Chairman				
12.2	Event Secretary				
12.3	Technical/Tournament Director				
12.4	Safety Officer.				
12.5	Medical Officer				
12.6	Video Manager				
12.7	Video Operators (minimum of two)				
12.8	Course Crew & Pick-up Drivers				

EVENT CHAMPIONSHIPS TASK TRACKING SHEET (continued)

Item	Task	Person Responsible	Target Completion Date	Comment	Task Status Completed/ Outstanding
12.9	Dock Marshalls				
12.10	Commentators				
12.11	Rescue swimmer				
12.12	Computer Technician				
12.13	Welcoming Host				
12.14	Press and Publicity Officer				
12.15	Secretary to the Chief Judge				
12.16	Radio Custodian				
12.17	Boat Mechanic/Engineer				
12.18	Functions Manager				
12.19	Sponsorship Manager				
12.20	Web Site Manager				
13.0	ADMINISTRATION				
13.1	Schedule of Events				
13.2	Contact numbers for local Hospital & Ambulance Service				

EVENT CHAMPIONSHIPS TASK TRACKING SHEET (continued)

Item	Task	Person Responsible	Target Completion Date	Comment	Task Status Completed/ Outstanding
1.3.3	Contact phone numbers/room numbers for Chief Judge/Chief Scorer/ Homologator				
1.3.4	Contact numbers for Electrician, Computer Technician and Boat Mechanic				

APPENDIX B—INTENTION TO COMPETE FORM



_____ World Barefoot Water Ski Championships

_____ Dates

_____ Location

INTENTION TO COMPETE

We intend to enter the following team and/or individual skiers to the above World Barefoot Championships:

FEDERATION:						
DIVISION	Open		Junior		Senior	
Team Skiers	Male	Female	Male	Female	Male	Female
Slalom						
Tricks						
Jump						
Independent Skiers	Male	Female	Male	Female	Male	Female
Slalom						
Tricks						
Jump						

_____ Contact Person

_____ Email

Please return this form as soon as possible or prior to the deadline of _____, to the following people:

_____ Chairman LOC

_____ Email

_____ Chairman WBC

_____ Email

Any Federation not meeting this requirement shall not be allowed to compete until they pay a fine of \$200 (USD) to the World Barefoot Council.

DOPING CONTROL

In accordance with the IWWF Anti-Doping Rules, drug controls will be conducted during this competition. In entering this competition all Athletes agree to be subject to doping control. Information about the IWWF Anti-Doping programme can be found at: <http://www.iwsf.com/AntiDoping/WEBpageinformation10.htm> where there are also links to the list of banned substances.

APPENDIX C – DEFINITIVE ENTRY FORM: COVER PAGE



_____ World Barefoot Water Ski Championships

_____ Dates

_____ Location

DEFINITIVE ENTRY FORM: COVER PAGE

The _____ Federation has sent the entry forms of the following skiers to the organizer of the above titled event (please write in capital letters):

FAMILY NAME	FIRST NAME	SEX	CATEGORY JR / SR / OPEN	DATE OF BIRTH

* Add rows to this form as necessary.

_____ Contact Person

_____ Email

Return the forms to the Secretary of the Organising Committee at least 4 weeks prior to the start of competition.

Deadline: _____ LOC Email: _____

Please deliver a copy to relevant Confederation Barefoot Council Chairman and WBC Chairman.

_____ AAO Confederation

_____ Email of Confederation Barefoot Council Chairman

_____ E&A Confederation

_____ Email of Confederation Barefoot Council Chairman

_____ PANAM Confederation

_____ Email of Confederation Council Chairman

_____ WBC Chairman

_____ Email of WBC Chairman

Any Federation not meeting these requirements will not be allowed to compete until the Federation pays to the WBC a fine of \$10 (USD) per skier per day after the four week deadline, for each skier not officially entered.

DOPING CONTROL

In accordance with the IWWF Anti-Doping Rules, drug controls will be conducted during this competition. In entering this competition all riders agree to be subject to doping control. Information about the IWWF Anti-Doping programme can be found at: <http://www.iwsf.com/AntiDoping/WEBpageinformation10.htm> where there are also links to the list of banned substances.

APPENDIX D – DEFINITIVE ENTRY FORM: INDIVIDUAL



_____ World Barefoot Water Ski Championships

_____ Dates

_____ Location

DEFINITIVE ENTRY FORM: INDIVIDUAL

TO BE COMPLETED FOR EACH SKIER ENTERED. PLEASE USE BLOCK CAPITALS TO COMPLETE FORM.

SKIER'S FEDERATION: _____

FAMILY NAME	FIRST NAME	SEX	DATE OF BIRTH

ENTERING AS:	SLALOM JR / SR / Open	TRICKS JR / SR / Open	JUMP JR / SR / Open
Team Member in:			
Reserve Team Member in:			
Individually Qualified skier in:			

Return the forms to the Secretary of the Organising Committee at least 4 weeks prior to the start of competition.

Deadline: _____ LOC Email: _____

Please deliver a copy to relevant Confederation Barefoot Council Chairman and WBC Chairman.

AAO Confederation

Email of Confederation Barefoot Council Chairman

E&A Confederation

Email of Confederation Barefoot Council Chairman

PANAM Confederation

Email of Confederation Council Chairman

WBC Chairman

Email of WBC Chairman

Any Federation not meeting these requirements will not be allowed to compete until the Federation pays to the WBC a fine of \$10 (USD) per skier per day after the four week deadline, for each skier not officially entered.

DOPING CONTROL

In accordance with the IWWF Anti-Doping Rules, drug controls will be conducted during this competition. In entering this competition all riders agree to be subject to doping control. Information about the IWWF Anti-Doping programme can be found at: <http://www.iwsf.com/AntiDoping/WEBpageinformation10.htm> where there are also links to the list of banned substances